

Final Meeting Minutes
Command Council Meeting
OSPR office, Fairfield
June 21, 2006

1. Attendees

Steve Hampton	Calif. Dept. of Fish and Game (CDFG) - Primary Representative
Kathy Verrue-Slater	Calif. Dept. of Fish and Game (CDFG) - Legal
Dan Welsh	U.S. Fish and Wildlife Service (USFWS)- Primary Representative
Chuck McKinley	U.S. Fish and Wildlife Service (USFWS)- Legal
Jennifer Boyce	National Oceanic and Atmospheric Administration (NOAA) – Primary Representative
Chris Plaisted	National Oceanic and Atmospheric Administration (NOAA) – Legal
Joanne Kerbavaz	California Department of Parks and Recreation (Parks) – Alternate Representative

2. Project Updates.

- (1) *Corvid Management Project*: Portia Halbert gave a site visit on June 19 for the Luckenbach case where many of the Command TC members were present. The education/outreach components are in full swing at State Parks campgrounds. The recently purchased garbage bins were determined to not fit the packer (garbage truck) and have been returned. State Parks received their money back, except for shipping costs. New bins are due to arrive in the coming weeks. They have removed a total of 24 ravens since the project started (most of them last year). Project implementation has not begun in full at Memorial Park. Their seasonal staff have been trained by State Parks and they have some of the educational materials. Sarah Lenz is taking the lead on implementation there. State Parks has completed a contract with San Mateo County; it is being finalized and will begin July 1. At that time, Memorial Park can purchase new garbage cans. Monitoring: Suddjian is doing monitoring this year. The TC reviewed and turned down a request to support general forest bird surveys. The TC discussed the value of radar monitoring and will revisit it in the future considering available funds and the question of where the murrelets may be nesting if they continue to not be detected in the parks.
- (2) *Girl Scout Creek Acquisition & Enhancement Project*: Escrow closed March 20, 2006. Chuck will distribute the closing documents to the TC and for the admin record. State Parks will begin working on the management plan this year; murrelet surveys will start next summer.
- (3) *Sooty Shearwater Restoration Project*: Implementation is anticipated within the next few weeks; they are preparing the bait and equipment for five days of good weather when they will spread the bait. The TC discussed the overall project budget; TC members should send Dan comments and questions re: the revised budget of Aug 31, 2004 as well as any other questions re: the project budget. Dan will send out a copy of the signed Cooperative Agreement for TC records.
- (4) *Seabird Colony Protection Project*: The GFNMS is implementing the outreach/education components of the project. They created an Action Plan that went out for public review and comment. They have created a website. They are attending air shows, boating events, etc. They are also working with Gerry McChesney's monitoring group to respond to disturbance events. The main advisory group is having their first meeting next week. More focused advisory sub-groups (e.g. enforcement advisory group) will be formed shortly. Gerry is overseeing monitoring. Steve will contact the Torch/Platform Irene TC regarding coordination with implementing a similar project in San Luis Obispo and Santa Barbara Counties. All TC members should review the resolution sent out by Jen.

- (5) *Common Murre Nesting Ledge Project on the Farallons*: No update; Dan will get information from Joelle Buffa of Farallones NWR.
- (6) *Brown Pelican Roost Sites*: On hold for now. See previous minutes.
- (7) *Brown Pelican Entanglement Education*: Will address next year, building on the Command Seabird Colony Protection Program and using their experience.
- (8) *Mirada Surf Enhancements*: The resolution has been approved. Mark Meier of State Lands is working on the contract with San Mateo County. When that is completed, Steve will send in the request for disbursement. Jen will prepare draft language for an outreach sign.
- (9) *Seal Cove Stairs*: Same as above. They cannot begin the project without our money.
- (10) *Half Moon Bay Stairs*: On hold for now.

- 3. TC Membership. TC expressed concerns regarding staff availability of State Lands Commission. Kathy will pursue the issue with Mark Meier.
- 4. Finances. Disbursements of \$1.1 million for projects were made in spring as planned; the TC currently has \$2.282 million remaining and is earning over 4.5% in the short-term account.
- 5. Cost Packages. Steve will investigate the status of the review of the 2004-5 cost packages. Chuck (USFWS) should be reviewing NOAA and State Parks; Kathy (CDFG) should be reviewing USFWS and State Lands; and Chris (NOAA) should be reviewing CDFG. We will use the same plan for the 2005-6 cost packages, which should be sent to the reviewers as soon as they are available (ideally by September). Steve and Jen will also review NOAA's past costs. Final reviewed cost packages and their approval should be sent to Steve for TC files.
- 6. Contracts. Copies of signed contracts with third parties should be sent to Steve to put in the TC files.
- 7. Resolution 05-2. The TC concluded this should be modified to define administration as including both general administrative costs and project oversight, as well as to document the use of some of the interest for these expenses. Kathy will take the lead in modifying the resolution.
- 8. Administrative Costs. The TC approved the following amounts to cover administrative and project oversight costs for the coming fiscal year (July 1, 2006 to June 30, 2007):
 - USFWS: \$20,000 (\$15,000 for USFWS; \$5,000 for DOI-SOL)
 - NOAA: \$31,760
 - CDFG: \$10,000
 - CDPR: \$8,000

Steve will ask State Lands for their request and prepare a resolution.

- 9. Annual Newsletter. For the 2006 newsletter, the top stories will be the shearwater project in New Zealand, the Girl Scout Creek acquisition, and the murre nesting ledge on the Farallones. Smaller follow-up stories may focus on seabird colony protection and corvid management. Jen will take the lead, but asks all TC members to send pictures and text. Steve will prepare the budget table. The goal is to release the newsletter in the fall.
- 10. Next Meeting. No date has been set. Steve will organize. The next meeting will be in fall and will include reporting on project budgets and new workplans and project budgets for the coming year.

11. To do's:

- a. Prepare project budget summaries and workplans for coming year.
 - Corvid Management: Kerbavez
 - Seabird Colony Protection: Boyce
 - Others as needed.
- b. Distribute Girl Scout Creek closing documents to TC. McKinley
- c. Begin work on Girl Scout Creek management plan. Kerbavez/State Parks
- d. Send comments on shearwater NZ budget to Dan for review All
- e. Send copy of the signed Cooperative Agreement with Oikonos to TC Welsh
- f. Contact Torch TC regarding seabird colony protection. Hampton
- g. Review resolution regarding seabird colony protection (Jen will re-send) All
- h. Get update on murre ledge project on the Farallones Welsh
- i. Complete contract arrangements with San Mateo Co. re: Seal Cove and Mirada Surf Meier
- j. Draft language for Mirada Surf informational sign. Boyce
- k. Request disbursement for Seal Cove and Mirada Surf when contract is done Hampton
- l. Check on status of review of cost reports. Hampton
- m. Revise Resolution 05-2 and send to TC. Verrue-Slater
- n. Review TC participation with State Lands Verrue-Slater
- o. Prepare resolution regarding disbursement of new administrative costs Hampton
- p. Prepare materials for annual newsletter Jen/All
- q. Arrange time and place of next meeting. Hampton